

## **HIGH COURT OF HIMACHAL PRADESH, SHIMLA - 171 001**

HHC/ Comp./ e-Courts/ Phase-II/ 2015-II-i5&i3 Desktop (09/2017)/\_\_\_\_\_  
Dated Shimla, the 1<sup>st</sup> September, 2017.

**Subject: Purchase of i5 & i3 desktops for H.P. Judicial Academy, H.P. District & Taluka Legal Services Authority/Committees (DLSAs & TLSCs) in the State of Himachal Pradesh.**

The Competitive item-wise tenders are invited in sealed covers for supply of i5 & i3 desktops for H.P. Judicial Academy, H.P. District & Taluka Legal Services Authority/Committees (DLSAs & TLSCs) in the State of Himachal Pradesh. Each envelop should contain eligibility bid / pre-qualification bid, technical bid and commercial bid separately and all these three envelopes must be contained in a large sealed cover bearing a super scription on the top portion of the main cover of the envelop **“Short Term Tender/bid for the supply of i5 & i3 desktops for H.P. Judicial Academy, H.P. District & Taluka Legal Services Authority/Committees (DLSAs & TLSCs) in the State of Himachal Pradesh – Last date of receipt being 11.09.2017 (02:00 PM)”**. The different criteria for submission of tender are as under:

### **PRE- QUALIFICATION CRITERIA:**

1. The bidder shall have to furnish at least 2% as earnest money of the total amount quoted including G.S.T. as applicable tax etc., which should be sent in the form of bank draft or a bank guarantee in the name of Registrar General, High Court of Himachal Pradesh. However, the earnest money of unsuccessful tenderer shall be returned within a reasonable time.
2. The tenderer must have its own office or must have a service agent stationed at Shimla (H.P.), and the tenderer is required to furnish certificate in this behalf and if any, Service Agent is stationed at Shimla, then a certificate to that effect also.
3. The tenderer shall have to attach OEM authorization form as per **Annexure-A** (Authorization to be taken from the hardware OEM).
4. The Certificate in **Annexure-B** from the Company Secretary or the Managing Director in respect of the Company and from the Managing Partner in respect of a firm and from the Proprietor in the case of a proprietorship concern to the effect that the bidder is not currently blacklisted by any Government organization/agency in India or abroad.
5. The tenderer must have a turnover of Rs. 1 Crores consolidated for the last three financial years v.i.z. 2016-17, 2015-2016 and 2014-2015 and a certificate to this effect duly issued by a Chartered Accountant must be annexed with the pre-qualification bid.
6. The tenderer must be an income tax assessee for the last three financial years v.i.z. 2016-17, 2015-2016 and 2014-2015 and copies of income tax returns for three financial years must be submitted with the pre-qualification bids.
7. The tenderer is to do the supply, testing, installation, and maintenance of i5 & i3 desktops in the State of Himachal Pradesh. These items are to be supplied at various Locations in the State of Himachal Pradesh within 45 days from the date of placement of Purchase Order.

8. Technical Bid consisting of all technical details along with commercial terms and conditions and financial bid indicating item-wise prices for the items mentioned in the technical bid be submitted separately by the tenderer.
9. The technical bid and the financial bid shall be sealed by the tenderer in separate covers duly super-scribed. Both these sealed covers shall be put in a bigger cover which shall also be sealed and duly super-scribed.
10. At the second stage financial bids only of the technically acceptable offers, shall be opened for future evaluation and ranking before awarding the contract.

The tenderer would be required to adhere to the following criteria in the technical bid.

### **TECHNICAL BID**

Details of equipment's and Minimum Technical Specifications/requirement to be empanelled/ procured are given as under: -

**Required quantity: i5 Desktops (Qty. 42 nos. approximately) & i3 Desktops (Qty. 106 nos. approximately)**

**Note:-** Quantity can be increased or decreased at the discretion of High Court of Himachal Pradesh.

#### **1.1 i5 & i3 Desktops**

Sl. No.	Computer System Type	Intel i3 Regular Desktop or Equivalent	Intel i5 Regular Desktop or Equivalent
1	Make, Model / Part No.	(To be given by the bidder - exactly and in specific )	
2	Category	Business (for work) segment (Not Home segment)	
3	Form Factor	Small Form Factor with Volume less than 13 litres	
<i>Processor &amp; Motherboard</i>			
4	Processor Family	Intel Core i3 (6 <sup>th</sup> Generation) or equivalent	Intel Core i5 (6 <sup>th</sup> Generation) or equivalent
5	Base Frequency	3.0 GHz or more	
6	Processor Cache	4 MB or more L3 cache	6 MB or more L3 cache
7	Motherboard	Intel Original Motherboard or Equivalent performance chipset motherboard	
8	TDP (Thermal Design Power)	Not more than 55W	Not more than 65W
<i>Memory &amp; Disk Storage</i>			
9	System Memory (RAM)	4 GB DDR3 with one unused slot	8 GB DDR3 with one unused slot
10	Expandable Memory	Upto 8 GB, at least 2 slots	Upto 16 GB, at least 2 slots
11	Hard Disk	Integrated Dual Port SATA III Controller, HDD 500 GB, 7200 RPM or more	
<i>Platform / Architecture</i>			
12	Preloaded Operating System	Ubuntu 14.04/16.04 OS Drivers & plugins for all hardware for Ubuntu 14.04/16.04 required	
13	Operating System Certification	Ubuntu-Linux 14.04/16.04 LTS	
14	System Architecture	64-Bit	

<i>Display &amp; Graphics</i>		
15	Screen Size & Resolution	18.5 inch, TFT LED HD Resolution or better with relevant TCO Certification
16	Screen Type	HD Wide Screen Backlit LED Anti – Glare Display
17	Graphic Processor	Intel HD or equivalent integrated HD Graphics as per the Processor
18	Monitor Mounting Support	Vesa Screws Cover for Wall Mount
<i>Input</i>		
19	Web Camera	N. A.
20	Pointer Device &	OEM USB Optical Scrolling Mouse, OEM
21	Keyboard	USB Standard 104 keys keyboard
22	DVD	DVD RW
<i>Audio</i>		
23	Microphone	N. A.
24	Speakers	Stereo Sound Speakers (Built-In with CPU Cabinet or Monitor)
<i>Communication</i>		
25	Ethernet	Integrated Gigabit Ethernet (IPv6 complaint)
26	Wireless	N. A.
<i>Ports / Slots</i>		
27	USB Port	4 x USB 2.0, 2 x USB 3.0
28	Other Ports	Mic In, Speaker Out, RJ45, VGA/HDMI/Display Port Out
<i>Power Supply &amp; Energy Efficiency (Green Compliance)</i>		
29	Power Supply / Adaptor	Optimum Wattage SMPS to support full use of system with all USB ports utilized
30	Energy Certification	Energy Star (EPA) ver 5.0 or later / BEE India Star ver 1 or later
31	Power Management	ACPI complaint
<i>Security Features</i>		
32	USB Ports Security	USB Port Disable (through BIOS)
<i>Other Specifications</i>		
33	Hardware Drivers	Vendor to provide drivers for Ubuntu-Linux 16.04/14.04 LTS
34	OEM Product	<b>Annexure A</b>
<i>Warranty &amp; Service Support</i>		
35	Warranty	5 years on site Comprehensive Warranty support with L1 support from bidder and L2 support from OEM
36	Service Centre	Must have / preferred Company Authorised Service Centre in Capital City / High Court place
<b>All the above specifications should be read as equivalent or higher (Note:- If any additional feature please mention).</b>		

### **COMMERCIAL / FINANCIAL BID**

- The commercial bid must specify the rate separately for supply of i5 & i3 desktops for H.P. Judicial Academy, H.P. District & Taluka Legal Services Authority/Committees (DLSAs & TLSCs) in the State of Himachal Pradesh, specification as given in the technical bid and it also should specify the amount of GST which would be chargeable, the rate must be specified including GST.

2. The commercial bid must contain a clear cut stipulation to the effect that the warranty for i5 & i3 desktops would be comprehensive onsite warranty for a period of five years.
3. The commercial bid must be contained in **Annexure-C**.
4. The quoted rates as approved after calling tender shall remain valid for the period of 1 (one) year from the date of award of tender/contract, so that the hardware will be purchased as per the additional future requirement.

**SCHEDULE OF EVENTS FOR SUBMISSION OF THE SHORT TERM TENDERS/BIDS**

Sl. No	Information	Details
1.	Tender No.	<b>HHC/Comp./e-Courts/Phase-II/2015-II-i5&amp;i3 Desktop (09/2017)/_____</b>
2.	Tender Release Date	<b>01.09.2017</b>
3.	Tender Document Fee	<b>Nil</b>
4.	Last date for submission of written queries for clarifications only through e-mail	<b>06.09.2017 upto 02:00 PM Email: cpc-hp@aj.gov.in</b>
5.	Last date (deadline) for submission of technical & commercial/ financial bids	<b>11.09.2017 at 2:00 PM</b>
6.	Opening of Pre Qualification & Technical bids.	<b>12.09.2017 at 12:00 PM Computer Branch, New Administrative Block, High Court of Himachal Pradesh, Shimla</b>
7.	Date, Time and Place of opening of Commercial / Financial proposals received in response to the Tender notice	<b>14.09.2017 at 12:00 PM Computer Branch, New Administrative Block, High Court of Himachal Pradesh, Shimla</b>
8.	Validity of Technical/ Commercial/ Financial Bids	<b>180 days from the last date (deadline) for submission of proposals.</b>
9.	Contact details and email id for queries	<b>0177-2888456, 2888422 Email: cpc-hp@aj.gov.in</b>
10.	Addressee and address at which proposal in response to Tender notice is to be submitted:	<b>Registrar General, High Court of Himachal Pradesh, Ravenswood, Shimla-171001 11.09.2017 at 2:00 PM</b>

At the first instance the pre-qualification bids shall be opened and thereafter the technical bids of the persons qualifying pre-qualification criteria shall be opened and the commercial bids of those persons shall be opened, who qualify both the pre-qualification as well as technical criteria. The interested tenderers may also attend the process of opening the bids at the relevant date and time. **The interested tenderer shall furnish earnest money to the extent of 2% of the total amount of tender that too in the shape of a bank draft or bank guarantee from any recognized banking Institution and the successful tenderer shall have to furnish performance security to the extent of 5% of the total consideration amount of the contract in the shape of a bank guarantee or bank draft and also enter into a comprehensive agreement with the Registrar General, H.P. High Court, Shimla.**

**The tender received without any earnest money or after the last date, or not as per the requirement of this tender document, shall be liable to be summarily rejected and High Court reserves every right to select or reject any or all**

the tender(s)/bid(s) received, without assigning any reason, whatsoever. However, the Registrar General, may, in view of the facts and circumstances, relax any of the pre-qualification or technical criteria.

Encls: Annexures as above.

Yours faithfully,

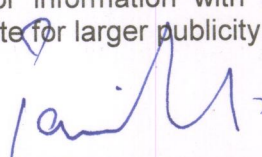
(Dr. Parvinder Singh Arora)  
Central Project Co-ordinator.

Endst. No. As above.

Dated: 1<sup>st</sup> September, 2017.

Copies forwarded to:

1. The System Analyst, NIC, HP High Court, Shimla, with a request to upload the above tender on the website of HP High Court, for larger publicity.
2. The Director, H.P. Judicial Academy, Ghandal, P.O. Shakrah, Tehsil Dhani, District Shimla-171011, with a request to upload the above tender on the website of H.P. Judicial Academy for larger publicity.
3. The Member Secretary, H.P. State Legal Services Authority, Block No. 22, SDA Complex, Kasumpti, Shimla-171009, with a request to upload the above tender on the website of H.P. State Legal Services Authority for larger publicity.
4. The Controller of Stores, Government of Himachal Pradesh, Udyog Bhawan, Bemloe, Shimla-171001, Himachal Pradesh, for information with a request to kindly upload the tender document on your website for larger publicity.

  
Central Project Co-ordinator.

(Authorization to be taken from Hardware OEM)

Ref. No. \_\_\_\_\_

Date: \_\_\_\_\_

To

**The Registrar General,  
High Court of Himachal Pradesh,  
Ravenswood, Shimla-171001.**

**Subject: Tender reference No. HHC/Comp./e-Courts/Phase-II/2015-II-i5&i3  
Desktop (09/2017)/\_\_\_\_\_**

Sir,

Please refer to your Notice Inviting Tenders for supply of i5 & i3 desktops for H.P. Judicial Academy, H.P. District & Taluka Legal Services Authority/Committees (DLSAs & TLSCs) in the State of Himachal Pradesh.

M/S \_\_\_\_\_ (Bidder), who is our reliable distributor/partner for the last \_\_\_\_\_ years, is hereby authorised to quote on our behalf for the subject mentioned tender.

M/S \_\_\_\_\_ (Bidder) is likely to continue as our business partner during years to come. We undertake the following regarding the supply of the i3 & i5 desktop related software as described in the said tender. Authorization for M/S \_\_\_\_\_ (Bidder) to sell the hardwares manufactured by us.

We confirm that the product(s) quoted are not “end of life or end of sale products” as on Bid Submission date. If in case the support for the product quoted has been stopped/ withdrawn till the time of delivery of equipment, the same will be changed with the equivalent or superior product at no extra cost.

We also undertake that the support including spares, patches, and upgrades for the quoted products shall be available for 7 years from the signing of contract.

Yours faithfully,

(NAME) (Name of Manufacturer)

**Note:** This letter of authority should be on the letterhead of the manufacturer and should be signed by a person competent and having the power of attorney to bind the manufacturer. It should be included by the Bidder in its bid.

**Annexure B: DECLARATION REGARDING CLEAN TRACK RECORD**

Date: \_\_\_\_\_

Tender Reference No.: \_\_\_\_\_

To

**The Registrar General,  
High Court of Himachal Pradesh,  
Ravenswood, Shimla-171001.**

**Subject: Declaration regarding clean track record of the firm / company / proprietorship concern.**

Sir,

I have carefully gone through the Terms and Conditions contained in the Tender Document **(HHC/ Comp./ e-Courts/ Phase-II/ 2015-II-i5&i3 Desktop (09/2017/ \_\_\_\_\_)** regarding supply of i5 & i3 desktops for H.P. Judicial Academy, H.P. District & Taluka Legal Services Authority/Committees (DLSAs & TLSCs) in the State of Himachal Pradesh. I hereby declare that my company/firm/proprietorship concern has not been debarred/black listed by any Government/ Semi Government organization in India or abroad. I further certify that the competent authority in my company/firm/proprietorship concern has authorized me to make this declaration.

Yours Sincerely,

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Company/firm: \_\_\_\_\_

Proprietorship concern. \_\_\_\_\_

Address: \_\_\_\_\_

(Stamp & Signature)

Annexure-C: **COMMERCIAL PROPOSAL SUBMISSION FORM (ON BIDDER'S LETTER HEAD)**

Date: \_\_\_\_\_

Tender Document HHC/Comp./e-Courts/Phase-II/2015-II-i5 & i3 Desktop(09/2017) / \_\_\_\_\_

To

**The Registrar General,  
High Court of Himachal Pradesh,  
Ravenswood, Shimla-171001.**

Sir,

We, the undersigned, offer to supply of i5 & i3 desktops for H.P. Judicial Academy, H.P. District & Taluka Legal Services Authority/Committees (DLSAs & TLSCs) in the State of Himachal Pradesh.

Our attached Financial Proposal i5 desktop per unit price Rs. \_\_\_\_\_ including GST & i3 desktop per unit price Rs. \_\_\_\_\_ including GST total for an amount of Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_) including GST. Our Financial Proposal shall be binding upon us upto expiration of the validity period of the proposal i.e. six months. We also understand you are not bound to accept any proposal you receive either from us or from any other person.

**Methodology –**

Our Bid shall be valid for a period of **180 days** i.e **six months** from the last date fixed for submission of the bids in accordance with the Bidding Documents, and it shall remain binding upon us and may be accepted at any time before the expiration of that period and on acceptance it shall remain binding on us till the conclusion of the entire project.

If our Bid is accepted, we commit to submit a performance bank guarantee to the extent of 5% of the total tendered amount in accordance with the Bidding Documents.

We understand that this bid, together with your written acceptance thereof included in your notification of award, shall constitute a binding contract between us, until a formal comprehensive contract is prepared and executed;

We also understand that you can reject any bid without assigning any reason.

We understand that you are not bound to accept the lowest evaluated bid or any other bid that you may receive.

**Yours sincerely**

**Name**.....

**In the capacity of**.....

**Signed**.....

**Duly authorized to sign the Application for and on behalf of**.....

**Stamp / Seal**.....