

HIGH COURT OF HIMACHAL PRADESH, SHIMLA – 171001

HHC1-Comp-Hardware-AMC-2017-I
Dated: Shimla, the 29th January, 2018.

From

The Registrar General,
High Court of Himachal Pradesh,
Shimla – 171001.

Subject: e-Tender for Comprehensive Annual Maintenance Contract (C.A.M.C.) of Computers Hardware and Kodak Scanner installed in the High Court of Himachal Pradesh, Shimla and HP LaserJet 1022 Printers provided to the Judicial Officers in the State of Himachal Pradesh.

Competitive e-tender is invited for Comprehensive Annual Maintenance Contract (CAMC) of Computers Hardware installed in the High Court of Himachal Pradesh, Shimla and HP LaserJet 1022 Printers provided to the Judicial Officers in the State of Himachal Pradesh. The bidders need to upload technical bid and commercial bid separately on the e-procurement website i.e. <https://hptenders.gov.in> **“Short Term e-Tender for Comprehensive Annual Maintenance Contract (C.A.M.C.) of Computers Hardware installed in the High Court of Himachal Pradesh, Shimla and HP LaserJet 1022 Printers provided to the Judicial Officers in the State of Himachal Pradesh – Last date of receipt being 26.02.2018 (11:00 AM)”**.

The instructions for bidders on how to submit the bid is available on the website i.e. <https://hptenders.gov.in/nicgep/app?page=BiddersManualKit&service=page>

1. INTENT OF THE HIGH COURT OF HIMACHAL PRADESH (HIGH COURT OF HIMACHAL PRADESH)

1.1 High Court of Himachal Pradesh intends to hire the services of a professional company for the award of the **Comprehensive Annual Maintenance Contract (CAMC)** for proper functioning of all Computer Hardware and peripherals as per **Annexure A** and providing Facility Management services including installation of software/specialized software, operating system related problems.

1.2 The bidder selected for award of Comprehensive AMC shall be required to replace all the defective parts of the equipment with genuine/original spare parts of respective OEM make. Toner & Cartridge of the printers are excluded from the scope of CAMC. In the service report, the details regarding the part number, serial number (if any) and make must be brought out clearly.

1.3 The details of equipments viz. make, model etc. and quantities of the equipment for which CAMC is to be awarded are indicated at Annexure A of tender document. Bids received as per the prescribed instructions will be evaluated on the basis of documents, qualification/eligibility criteria as indicated in the tender documents and over all quoted prices. However, Registrar General, High Court of Himachal Pradesh reserves the right to make variation in the quantities to be brought under CAMC at any given point of time.

1.4 The successful bidder shall have to execute a contract with this office on a **Non-Judicial stamp paper** incorporating the terms & conditions. The Stamp duty for the said contract will be paid by the bidder.

2. SCOPE OF COMPREHENSIVE ANNUAL MAINTENANCE CONTRACT (CAMC) AND ITS IMPLEMENTATION

2.1 The CAMC services comprise of preventive and corrective maintenance covering hardware as well as trouble shooting to make operational all sort of OS/windows updates/Driver updates/system software installation like MS Office, Acrobat Reader etc/Network and replacement of parts and fittings.

CAMC is comprehensive in nature and includes all parts of the computers/servers/printer/scanner/laptop excluding toner & cartridges of the printers. Any defective part of the hardware has to be repaired/replaced by the vendor at his own cost. Parts so replaced should be new original parts of the OEM depending on the item under contract. All small accessories of computer/printer/scanner/laptop which are essential for running the item are covered under CAMC. All type of adopters, amplified speakers, all power supplies of computers/printers/laptop/scanner are to be repaired/ replaced by the bidder, irrespective of the cause of the fault development.

The CAMC will also include providing the Facility Management System including software/specialized software installation/OS installations ensuring/configuring network connectivity. The details of the Facility Management Services required is given below.

Details of the Facility Management System:

A. Desktop Management Service

- (a) Installing operating systems, configuration of driver, update latest patches etc.
- (b) Backups/restore for all desktop/server systems along with the user data when formatting is required.

B. Network Management Services

- (a) Networking Switches configuration & Management.
- (b) Networking connectivity issue resolution.

The bidder should provide a printed status report at the end of each month, showing the status of all the complaints logged in the month & their status, whether resolved, unresolved/pending.

2.2 The successful bidder shall have to depute 2 (two) full time technically qualified **Resident Engineers (REs)** for the hardware mentioned under point no. 7.1 of Annexure A, 1 (one) full time technically qualified **Resident Engineers (REs)** for the hardware mentioned under point no. 7.2 of Annexure A and minimum 1 (one) full time technically qualified **Resident Engineers (REs)/Separate Engineer(s)** for the printers provided to Judicial Officers in the State of Himachal Pradesh for maintenance of computer hardware/equipments mentioned under point no. 7.3 of Annexure A. Resident Engineers (REs) having certified diploma/degree and having minimum two years of working experience in computer hardware and different type of peripherals including laser printers/scanners etc. as mentioned in Annexure-A of tender document & software related maintenance. REs should be equipped with the maintenance kit comprising of tool box, multimeter, diagnostic software, device driver software, external DVD drive, storage drive (HDD/Pen Drive) and any other tools required for carrying out such services. The REs should be made available in High Court of Himachal Pradesh on all working days during office hours for maintenance/repair of the systems/peripherals in High Court of Himachal Pradesh.

If any equipment covered under the CAMC is taken out of the premises of the High Court of Himachal Pradesh for any repair, it shall be under full responsibility of the bidder, till the same is returned to the concerned department in satisfactory working condition. Item may be taken out

only with the written permission issued by the authority. In case of emergency/repairs during holiday and after working hours, the REs shall be made available at no extra charges. The REs shall not carry out any maintenances repair work of any other party in High Court of Himachal Pradesh premises. REs have also to provide IT Support during the events of High Court of Himachal Pradesh like high level meetings etc.

2.3 The vendor shall also provide the regular preventive maintenance service minimum once in three months which is mandatory. Under this activity, following jobs are to be done:

- (a) The REs will be single point of contact for any complaint released to service who will further contact their company/bidder.
- (b) The REs should inform about any planned leave and will ensure the alternate manpower.
- (c) Cleaning of all equipments externally using soft cloth, carbon tetra chloride & appropriate polish etc. will be provided by successful vendor within CAMC charges.
- (d) Internal cleaning of the equipments (only which are under CAMC) using /other appropriate means like vacuum cleaner.
- (e) Trouble shooting for operational problems related to software/antivirus.
- (f) Up-keeping of Desktops/HDD/Scanners/Switches/hardware components etc. as per Annexure A to maintain satisfactory performance of the computer hardware.
- (g) The REs will also help the High Court of Himachal Pradesh technical team in installation/shifting of any Computer Hardware etc. as and when required.

2.4 The CAMC would be comprehensive in nature i.e. including cost of 2 (two) full time technically qualified **Resident Engineers (REs)** for the hardware mentioned under point no. 7.1 of Annexure A, 1 (one) full time technically qualified **Resident Engineers (REs)** for the hardware mentioned under point no. 7.2 of Annexure A and minimum 1 (one) full time technically qualified **Resident Engineers (REs)/Separate Engineer(s)** for the printers provided to Judicial Officers in the State of Himachal Pradesh for maintenance of computer hardware/equipments mentioned under point no. 7.3 for maintenance of computer hardware/equipments and replacement of all new original spares in original packing for proper functioning of all systems and peripherals as per Annexure-A. The **Resident Engineers (REs)** once deputed need not to be frequently changed without any valid reason. If any hardware/part gives repeated problems i.e. 2 (twice) or more repairs in a period of two months time, then the bidder/vendor must replace it immediately with an original new one without any additional cost. All the components required to be replaced will be of original make. In the service report, the details of the part number and serial number (if any) must be brought out clearly.

2.5 The breakdown maintenance call shall have to be attended to within one hour and the computer hardware/printers etc. will have to be made functional within twenty four hours of the complaint, failing which the firm has to arrange for the alternative computer hardware /systems with identical configuration till the machine/computer hardware is repaired. In case the standby machine/ computer hardware is not provided or the system/ computer hardware is not set right to put the same under satisfactory operation within 48 hours, a penalty may be charged @ Rs. 100/- per day, for the delayed period upto 10 days. After that the review of bidder may happen which may lead to termination of contract.

2.6 Complaint Registers will be kept in Computer Branch maintained by REs, High Court of Himachal Pradesh & Subordinate Courts for registering the complaint. It will be the responsibility

of the REs to attend to the call on day-to-day basis within one hour and make it usable immediately.

2.7 The Bidder/REs shall keep sufficient number of spares, such as CPUs, Monitors, Keyboards, Mouse, Printers, HDDs, Kodak Scanners Spare Parts, cables etc. with High Court of Himachal Pradesh, as standby so as to put these in systems whenever required systems/peripherals can be repaired urgently. Any cost incurred towards transportation of the faulty/repared as well as standby equipment shall be borne by the bidder.

2.8 The Bidder shall not subcontract the maintenance job to outside agency.

2.9 High Court of Himachal Pradesh reserves the right to withdraw any number of equipment (computer/printer/scanner/server/laptop etc.) from the CAMC at any point of time during the contract.

2.10 REs should have their own vehicle and mobile with them for emergency contact on Saturday/Sunday/Holiday. Mobile numbers are to be submitted in advance before deputing any REs for duty at High Court of Himachal Pradesh.

2.11 Any faulty part so replaced by the bidder/REs needs to be submitted back to the Computer Branch, High Court of Himachal Pradesh. Bidder should be fully responsible for any damage to the man & machine that occurs due to faulty workmanship of the bidder/REs of the bidder during the period of the contract.

2.12 Any damage caused for High Court of Himachal Pradesh & Subordinate Courts property or personnel within High Court of Himachal Pradesh & Subordinate Courts premises by the Tenderer's Representative (REs) during the operation of the contract will be to his account and are recoverable.

3. TERMS OF PAYMENT

3.1 No advance payment will be made to the bidder. The performance of the bidder will be monitored/assessed by the authorities of High Court of Himachal Pradesh, accordingly the payment will be made as per mandate of Rule 108 of H.P.F.R., 2009 subject to the condition that proper Invoice/Bill is furnished by the bidder well in time. The final payment will be released only after the expiry of the CAMC period and after deduction of down-time penalty amount etc. so calculated, if any.

DEDUCTION: If Resident Engineer does not report for duty, vendor should provide alternative REs of the same capacity. If vendor fails to provide alternate REs, then DEDUCTION @ Rs.300.00 for per engineer per day upto 10 days will be deducted from the bill of CAMC after that review of contract may happen which may further lead to termination of contract.

3.2 High Court of Himachal Pradesh shall have the right of addition/deletion of the quantity of the items under the contract, either before the start of the CAMC or at the starting each quarter during the CAMC under intimation to the contractor and the payment will be made on pro-rata basis, and deduct amount from payments as per terms and conditions of the contract.

3.3 TDS will be deducted at source from the contract price payable to contractor for performing the service under the contract.

4. PERIOD AND AWARD OF CONTRACT

4.1 The CAMC shall be awarded for a period of one year i.e. **01.04.2018 to 31.03.2019.**

4.2 Performance of the contract: In case the services of the bidder are found not satisfactory at any time during the period of the contract, Registrar General, High Court of Himachal Pradesh reserves the right to terminate the contract along with forfeiture of the performance security.

4.3 Tenderer will not be entitled to claim any compensation of what so ever nature if the termination /cancellation of CAMC is imposed by High Court of Himachal Pradesh for any reason.

5. HANDING OVER

5.1 The bidder shall provide services for minimum twenty working days beyond the date of expiry of the contract without any extra cost so that all the equipment under maintenance contract is handed over to the next contractor.

5.2 Any equipment not made available in working condition on the last working day of the contract period shall be rectified/repared by the bidder within the next twenty working days failing which the equipment shall be got rectified from alternative sources and the cost thereof shall be deducted from the last/final CAMC payment.

6. TECHNICAL CRITERIA/BID (The criteria for submission of technical bid are as under)

6.1 The bidder shall have to furnish at least 2% as earnest money of the total amount quoted including G.S.T. taxes etc., which should be sent in the form of bank draft or a bank guarantee in the name of Registrar General, High Court of Himachal Pradesh. However, the earnest money of unsuccessful tenderer shall be returned within a reasonable time.

6.2 The tenderer must have its own office or must have a service agent stationed at Shimla (H.P.). The tenderer is required to furnish certificate in this behalf and if any, Service Agent is stationed at Shimla, then a certificate to that effect also.

6.3 The Certificate in **Annexure-B** from the Company Secretary or the Managing Director in respect of the Company and from the Managing Partner in respect of a firm and from the Proprietor in the case of a proprietorship concern to the effect that the bidder is not currently blacklisted by any Government organization/agency in India or abroad.

6.4 The tenderer must have a turnover of Rs. 1 Crores consolidated for the last three financial years or a certificate to this effect duly issued by a Chartered Accountant must be annexed with the technical bid.

6.5 The tenderer must be an income tax assessee for the last three financial years and copies of income tax returns for three financial years must be submitted with the technical bid.

6.6 The bidder shall have to depute 2 (two) full time technically qualified **Resident Engineers (REs)** for the hardware mentioned under point no. 7.1 of Annexure A, 1 (one) full time technically qualified **Resident Engineers (REs)** for the hardware mentioned under point no. 7.2 of Annexure A and minimum 1 (one) full time technically qualified **Resident Engineers (REs)/Separate Engineer(s)** for the printers provided to Judicial Officers in the State of Himachal Pradesh for maintenance of computer hardware/equipments mentioned under point no. 7.3 of Annexure A, having certified degree/diploma and will also provide centralized telephone numbers & email id(s) to register Service Calls after award of tender.

6.7 The bidder shall have to define for which item/items bidder is participating as per **Annexure A i.e. item no. 7.1/7.2/7.3** (7.1 Computer Hardware Installed in the High Court of Himachal Pradesh, Shimla; 7.2 Kodak Scanner Installed in the High Court of Himachal Pradesh, Shimla and 7.3 Printers Provided to the Judicial Officers in the State of Himachal Pradesh.)

6.8 Technical Bid consisting of all technical details along with commercial terms and conditions and financial bid indicating item-wise prices for the items mentioned in the technical bid be submitted separately by the tenderer.

6.9 The technical bid (6.1 to 6.7 alongwith Annexure B) and the financial bid shall be only upload on the e-procurement website i.e. <https://hptenders.gov.in>

6.10 At the second stage financial bids only of the technically qualified bidders shall be opened for financial evaluation and ranking before awarding the contract.

6.11 The bidder will have to produce the original documents at Sl. No. 6.2 to 6.7 (as above) as and when demanded.

6.12 No queries shall be entertained after the last date i.e. 06.02.2018 mentioned for submission of written queries/clarifications only through e-mail.

6.13 In Case any tenders document received at High Court of Himachal Pradesh after the prescribed date and time of receipt, will be treated as late/delayed tenders.

6.14 Bidder can participate for any one hardware items i.e. 7.1 or 7.2 or 7.3 or for any two items (7.1/7.2/7.3) or for all the items (7.1, 7.2 and 7.3) as mention under Annexure-A.

ANNEXURE - A

7.1 Computer Hardware Installed in the High Court of Himachal Pradesh, Shimla.

Sl. No.	Description	Qty	Items Covered / Not Covered
A) LAPTOPS / NOTE BOOKS:			
i.	LENOVO N 100 Series Model 0768 GZQ	2	Inclusive Spares, RAM, HDD, Mother Board, CD/DVD Drive, all Consumables, Charger, CMOS Battery, LCD/Display Screen, Keypad, LAN Card, USB Ports, Software installation & backup etc. (Excluding Laptop/Note Book Battery)
ii.	LENOVO 3000 Model Type No.Y410 T5250W41024120 PiVCW 3b775742Q	1	
iii.	HP Pavilion dv 6767 tx	5	
iv.	Laptop of HP Pavilion Model No.dv 6-1387TX	1	
v.	Laptop Sony Vaio Model No.VPSB 16FG/B	10	
vi.	Laptop HP Pavilion Model No.HP630	1	
B) COMPUTER SYSTEMS :			
i.	Computer System – Dell Make P-IV Dell Optiplex GX620 with Combo Drive, Intel Modem, FDD-1.44 MB, HDD-80 GB SATA, RAM 2X256 (512MB), Windows XP (PRO), Intel P-IV, 945 Chipset, Processor 3.0 GHz, Optical Mouse, Keyboard, 17" Flat CRT, Monitor with Dell Speakers.	1	Inclusive Spares, consumables, RAM, HDD, Mother Board, CD/DVD Drive, CMOS Battery, LCD/TFT/Monitor, Keyboard, Mouse, LAN Card, SMPS, Software installation & backup etc.
ii.	Computer System – Dell (Celeron based). Dell Optiplex 170 L	2	
iii.	Computer Systems (ACER) with Dual Core/160 GB HDD/512 MB RAM/DVD Combo with Windows XPP with 17" TFT	14	
iv	Acer Processor: Core i5, HDD 500GB, RAM 4GB Desktop Computer Systems	33	

v.	Slim Client PC – HP with 17” Monitor, Keyboard and Mouse	95	
C) SERVERS/RACKS:			
i.	HCL Server HCL Model : HCL Infiniti Global-line 2700 HN with 2 X 3.0 GH Processor and 2 X 72 GB HDB.	3	Inclusive Spares, consumables, RAM, HDD, Mother Board, CD/DVD Drive, CMOS Battery, LCD/TFT/Monitor, Keyboard, Keypad, Mouse, LAN Card, SMPS, Software installation & backup etc.
ii.	Rack Mount Server 2 U	4	
iii.	Dell Server (received from HP Erstwhile Tribunal)	2	
iv.	Flat 17” TFT LCD Monitor Rack Mountable foldable (1 U from Factor with Keyboard & Mouse to be connected to KVM Switch)	1	
v.	Racks for Server : 42 U Rack	1	
D) E-KIOSKS SYSTEMS:			
i.	Touch Screen System (E-Kiosks) FG161164 17” NICS-RC Kiosks (HCL Make) with accessories.	1	Inclusive Spares, consumables, RAM, HDD, Mother Board, CD/DVD Drive, CMOS Battery, LCD/TFT/Monitor, Touch Screen, Keyboard, Mouse, LAN Card, SMPS, Software installation & backup etc.
ii.	Touch Screen System (E-Kiosks) Dell CPU: 170l, 2.8, PIV, 17” 3M-Micro Touch Clear Tek Capacitive Internal Touch Screen Sensor with USB Controller & Driver for Win 98/XP/2000 / 80GB HDD, 256 RAM, CD-ROM with 17” Flat CRT Monitor.	1	
E) HP LASERJET PRINTERS/MFD:			
i.	HP Laserjet 1005 Laser Printers	4	Excluding toner, head & cartridge, everything is covered (PCB / circuit board (Supply & main), pressure roller, gears, teflon sleeve, fuser lamp etc.))
ii.	HP Laserjet 1000 Laser Printers	2	
iii.	HP Laserjet 1015 Laser Printers	7	
iv.	HP Laserjet 1022 Laser Printers	21	
v.	HP Laserjet 1505 Laser Printers	9	
vi.	HP Laserjet 2420-N Laser Printers	1	
vii.	HP Laserjet P-1606dn Printer	20	
viii.	Mono Laserjet Printer P1008	50	
ix.	Mono Laserjet Printer LJP2105DN Capacity 20 PPM.	1	
x.	MFD: Mono Laserjet Printer M1522n Multi Functional Device/ Printer (Printer, Scanner & Copier)	1	Excluding toner, head cartridge & lamp, everything is covered (PCB / circuit board (Supply & main), pressure roller, gears, teflon sleeve, fuser lamp etc.))
F) HEAVY DUTY PRINTER :			
i.	Photocopier-cum-Heavy Duty Printer (Toshiba e-Studio 160)	1	Excluding toner, head cartridge & lamp, everything is covered (PCB / circuit board (Supply & main), pressure roller, gears, teflon sleeve, fuser lamp etc.))
G) HP DESKJET COLOUR PRINTERS :			
i.	HP Deskjet Colour Printer 3420	1	Excluding toner, head cartridge & lamp, everything is covered (PCB / circuit board (Supply & main), pressure roller, gears, teflon sleeve, fuser lamp etc.))
ii.	HP Deskjet Colour Printer 5652	1	
H) SCANNERS :			
i.	HP Scanner Scanjet 8270	1	Everything is covered except scanner lamp
I) UN-INTERRUPTED POWER SUPPLY (UPS):			

i.	UPS of TATA LIEBERT 6 KVA 1 number. (On-line) with 30 min. backup.	1	Excluding Battery & Transformer rest everything is covered (Main/Circuit Board etc.)
ii.	UPS (Elnova) 1 KVA (Off-line) (Tribunal H/W)	1	
iii.	UPS of 5 KVA / 120 m of Numeric Power System Ltd. SI.No.1093709892 with cabinet and batteries.	1	
iv.	UPS On-line 20KVA (Emerson Libert)	1	
J) EXTERNAL HDD:			
i.	EXTERNAL HARD DISK DRIVE 1 number. Touch Portable Hard Disk Drive 160 GB with USB 2.0 Interface with USB 2 Core)	1	HDD
K) PORTABLE PROJECTOR:			
i.	Portable Projector (LCD Projector) Make HITACHI, Model CP-RX70	1	Excluding Lamp Everything is covered (Main Board etc.)
L) SWITCHES:			
i.	HUB/Switch (16 Port), 10/100 mbps D-Link 16 Port Switch.	1	Replacement will be provided for the switches in case of non repairable.
ii.	Layer 2 Switches 8 numbers. DES – 3226 S – Make D-Link. (24 Ports)	6	
iii.	Layer 2 Switches 16 Port (Netgear) (Tribunal H/W)	1	
iv.	HUB/Switches 16 Port (Micronet) (Tribunal H/W)	1	
v.	CISCO WS-C3750G-12S-E Catalyst Switch L-3, S.No. FDO1412X29C	1	
vi.	24 Port Switch 10/100 Mbps and 2 Port 10/100/1000 Mbps SFP Ports, wire speed, SNMP Managed, full duplex, Layer 2 Switch.	8	
vii.	8 Port Switch 10/100/1000 Mbps & 1 Port 1/100/1000 Mbps & SPF port, wire speed, SNMP Managed, Full Duplex, Lawyer 2 Switch.	6	
M) NETWORKING COMPONENTS:			
i.	Router	3	Replacement will be provided for the networking components in case of non repairable
ii.	1000-SX SFP Transceiver	3	
iii.	24 Port Patch panel and termination of UTP cables on patch panel with wire manager.	23	
iv.	Optical Fiber Patch Cord, MM, SC, LC	2	
v.	2 Mbps Leased Line Modem (Desktop) with G703 Interface	1	
vi.	2 Mbps Leased Line Modem (Desktop) with V.35 Interface.	1	
vii.	19" Rack Wall Mount 530 depth, 9 U Height, Front Glass/vented door (lockable)	2	
viii.	19" Rack, Floor standing 800 mm depth 24U Height, Front & Back Door (Lockable), front glass door.	2	
ix.	19" Rack, Floor standing depth 800mm 12U Height, Front Back Glass Door (lockable), with all accessories.	8	
x.	Fiber Optical Outdoor armored cable, multi mode (MM) 6 Crores.	180	

xi.	LIU, 12 Fiber, 1U drawer Style 19" Rack Mount enclosure.	2
xii.	USB KVM Switch 8 Port rack Mountable (form factor : 1 U)	1
xiii.	7 Feet cables & accessories to connect KVM Switch for Monitor, KBD & Mouse (per Set)	4
xiv.	Information outlets and termination of CAT 6 cable on I/O.	364

Note:- Quantity can be increased or decreased at the discretion of High Court of Himachal Pradesh(HIGH COURT OF HIMACHAL PRADESH).

7.2 Kodak Scanner Installed in the High Court of Himachal Pradesh, Shimla.

Sl. No.	Description	Qty	Items Covered / Not Covered
i.	Scanner (Kodak Scanner i 2600 Sr. No. 48783361)	01	Everything is covered except scanner lamp
ii.	Scanner (Kodak Scanner i 1420, A3 size, with AD F/60PPM/upto 12000 pages per day scanning)	12	

Note:- Quantity can be increased or decreased at the discretion of High Court of Himachal Pradesh(HIGH COURT OF HIMACHAL PRADESH).

7.3 Printers Provided to the Judicial Officers in the State of Himachal Pradesh

Sl. No.	Description	Qty	Items Covered / Not Covered
i.	HP Laserjet Printers 1022 (Provided to the Judicial Officers in the State of Himachal Pradesh)	115	Except Toner, Head & Cartridge everything is covered (PCB / circuit board (Supply & main), pressure roller, gears, teflon sleeve, fuser unit/lamp etc.)

Note:- Quantity can be increased or decreased at the discretion of High Court of Himachal Pradesh(HIGH COURT OF HIMACHAL PRADESH).

SCHEDULE OF EVENTS FOR SUBMISSION OF THE E-TENDER/BIDS

Sl. No	Information	Details
1.	Tender No.	HHC1-Comp-Hardware-AMC-2017-I
2.	Tender Release Date	01.02.2018
3.	Tender Document Fee	Nil
4.	Last date for submission queries for clarifications only through e-mail	on or before 06.02.2018 upto 02:00 PM Email: cpc-hp@aij.gov.in
5.	Last date (deadline) for submission of e-bids must be submitted online in H.P. Government e-Procurement portal https://hptenders.gov.in	on or before 26.02.2018 upto 11:00 AM
6.	Opening of Technical bids	26.02.2018 at 11:15 AM
7.	Opening of Financial bids	28.02.2018 at 02:30 PM
8.	Contact details and email id for queries	0177-2888456, 2888422 Email: cpc-hp@aij.gov.in

At the first instance the technical bids shall be opened and financial bids of only the technically qualified bidders shall be opened for financial evaluation. The interested tenderers may also attend the process of opening the technical bids at the relevant date and time. **The interested tenderer shall furnish earnest money to the extent of 2% of the total amount of tender that too in the shape of a bank draft/bank guarantee from any recognized banking Institution and the successful tenderer shall have to furnish performance security to the**

extent of 5% of the total consideration amount of the contract in the shape of a bank guarantee or bank draft and also enter into a comprehensive agreement with the Registrar General, H.P. High Court, Shimla.

The e-Bids submitted without any earnest money or after the last date, or not as per the requirement of this tender document, shall be liable to be summarily rejected and High Court reserves every right to select or reject any or all the tender(s)/bid(s) received, without assigning any reason, whatsoever. However, the Registrar General, may, in view of the facts and circumstances can relax the technical criteria.

Encls: Annexures as above.

Yours faithfully,

-Sd-

(Dr. Parvinder Singh Arora)
Central Project Co-ordinator.

Endst. No. As above.

Dated: 29th January, 2018.

Copies forwarded to:

1. The System Analyst, NIC, HP High Court, Shimla, with a request to upload the above tender on the website of HP High Court, for larger publicity **(through email only)**.
2. The Director, H.P. Judicial Academy, Ghandal, P.O. Shakrah, Tehsil Dhama, District Shimla-171011, with a request to upload the above tender on the website of H.P. Judicial Academy for larger publicity **(through email only)**.
3. The Member Secretary, H.P. State Legal Services Authority, Block No. 22, SDA Complex, Kasumpti, Shimla-171009, with a request to upload the above tender on the website of H.P. State Legal Services Authority for larger publicity **(through email only)**.
4. The Controller of Stores, Government of Himachal Pradesh, Udyog Bhawan, Bemloe, Shimla-171001, Himachal Pradesh, for information with a request to kindly upload the tender document on your website for larger publicity **(through email only)**.

Central Project Co-ordinator.

Annexure B: DECLARATION REGARDING CLEAN TRACK RECORD

Date: _____

Tender Reference No.: **HHC1-Comp-Hardware-AMC-2017-I**

To

**The Registrar General,
High Court of Himachal Pradesh,
Ravenswood, Shimla-171001.**

Subject: Declaration regarding clean track record of the firm / company / proprietorship concern.

Sir,

I have carefully gone through the Terms and Conditions contained in the **Tender Reference No. HHC1-Comp-Hardware-AMC-2017-I** regarding supply of Desktop based Video Conferencing Equipments for Court Complexes in the State of H.P. I hereby declare that my company/firm/proprietorship concern has not been debarred/black listed by any Government/ Semi Government organization in India or abroad. I further certify that the competent authority in my company/firm/proprietorship concern has authorized me to make this declaration.

Yours Sincerely,

Name: _____

Designation: _____

Company/firm: _____

Proprietorship concern. _____

Address: _____

(Stamp & Signature)